

**Monterey County Regional Fire District  
BOARD OF DIRECTORS Minutes  
Regular Meeting May 28, 2024  
4:00 p.m.**

**MEETING LOCATION:** Administration Offices, 19900 Portola Drive, Salinas, California 93908

**1. CALL TO ORDER**

The Regular Meeting of the Board of Directors of the Monterey County Regional Fire District was called in order by Director Dahle at 4:00pm

**1.1. Pledge of Allegiance-**Led by Director Lindley

**1.2. Roll call of Directors**

Members Present: Dahle, Lindley, Hollingworth, and new Director Brent Buche  
Members Absent: Slaten

**2. CLOSED SESSION – 4:01pm**

**2.1. Public Comment**

There was no one from the public present and no comment made.

**2.2. Conference with Labor Negotiator- Government Code Section 54957.6**

Agency Designated Representative: Lisa Charbonneau

Employee Organization: Local 2606, International Association of Firefighters IAFF

**3. RECONVENE THE OPEN SESSION**

**3.1. Call the meeting to order. – 4:45pm**

**4. CONSENT AGENDA**

*The matters listed under the Consent Agenda will be acted upon by one motion affirming the action recommended. There will be no separate discussion on items unless members of the Board, staff or the public request removal of the item for separate action.*

**4.1. Approve Meeting Minutes of the Regular meeting of March 26, 2024.**

**4.2. Approve Monthly Financial Report for March and April 2024. (General Fund Reconciliation, Payroll Summary, Accounts Payable)**

**4.3. Update Job Description for Division Chief**

Motioned by Director Hollingsworth, seconded by Director Buche to approve the consent agenda items.

Motion carried with a unanimous vote.  
Ayes: Dahle, Lindley, Hollingsworth, Buche  
Noes: None Absent: Slaten

## **5. PUBLIC COMMENT**

There was no one from the public present and no comment made.

## **6. REGULAR AGENDA**

### **6.1. Annual levy of District Special Taxes including Carmel Valley Ambulance Tax Secured, Carmel Valley Ambulance Tax Unsecured, and East Garrison Special Tax.**

- Adopt Resolution 2024-14 Certifying compliance with State Law with respect to the levying of the Carmel Valley Ambulance Special Tax for secured properties.
- Adopt Resolution 2024-15 Certifying compliance with State Law with respect to the levying of the Carmel Valley Ambulance Special Tax for unsecured properties.
- Adopt Resolution 2024-16 Certifying compliance with State Law with respect to the levying of the East Garrison Special Tax.

Motioned by Director Lindley, seconded by Director Buche to adopt:

Resolution 2024-14 Certifying compliance with State Law with respect to the levying of the Carmel Valley Ambulance Special Tax for secured properties.

Resolution 2024-15 Certifying compliance with State Law with respect to the levying of the Carmel Valley Ambulance Special Tax for unsecured properties.

Resolution 2024-16 Certifying compliance with State Law with respect to the levying of the East Garrison Special Tax.

Motion carried with a unanimous vote.  
Ayes: Dahle, Lindley, Hollingsworth, Buche  
Noes: None Absent: Slaten

### **6.2. Tax Anticipation Loan for fiscal year 2024/2025.**

Receive report, discuss, and adopt Resolution 2023-17 Requesting a Tax Anticipation Loan for fiscal year 2024/2025.

Motioned by Director Buche, seconded by Director Hollingsworth to adopt Resolution 2023-17 Requesting a Tax Anticipation Loan for fiscal year 2024/2025.

Motion carried with a unanimous vote.  
Ayes: Dahle, Lindley, Hollingsworth, Buche  
Noes: None Absent: Slaten

**6.3. Establishing the Appropriations Limit for fiscal year 2024/2025.**

Receive report, discuss, and adopt Resolution 2024-18 Establishing the Fire Districts Appropriations Limit for fiscal year 2024-2025 under article XIII-B of the California Constitution and establishing the period for contesting such limit.

Motioned by Director Buche, seconded by Director Hollingsworth to adopt Resolution 2024-18 Establishing the Fire Districts Appropriations Limit for fiscal year 2024-2025 under article XIII-B of the California Constitution and establishing the period for contesting such limit.

Motion carried with a unanimous vote.

Ayes: Dahle, Lindley, Hollingsworth, Buche

Noes: None Absent: Slaten

**6.4. Preliminary Budget for fiscal year 2024/2025.**

Receive report, discuss and adopt the Preliminary Budget for fiscal year 2024/2025 and direct the Fire Chief to notice the July 26 Board meeting for adoption of the 2024/2025 final budget.

Motioned by Director Lindley, seconded by Director Hollingsworth to adopt the Preliminary Budget for fiscal year 2024/2025 and direct the Fire Chief to notice the July 26 Board meeting for adoption of the 2024/2025 final budget.

Motion carried with a unanimous vote.

Ayes: Dahle, Lindley, Hollingsworth, Buche

Noes: None Absent: Slaten

**6.5. Proposal for the retention of Clifton Larson Allen LLP for the Fire District's annual audit.**

Receive report, discuss and direct the Fire Chief to execute the necessary documents to employ Clifton Larson Allen LLP for the Fire District's 2023/2024 fiscal audit.

Motioned by Director Hollingsworth, seconded by Director Buche to direct the Fire Chief to execute the necessary documents to employ Clifton Larson Allen LLP for the Fire District's 2023/2024 fiscal audit.

Motion carried with a unanimous vote.

Ayes: Dahle, Lindley, Hollingsworth, Buche

Noes: None Absent: Slaten

**6.6. Surplus Amkus hydraulic rescue tools**

Approve Resolution 2024-19 authorizing the surplus of the Amkus hydraulic rescue tools.

Motioned by Director Buche, seconded by Director Hollingsworth to approve Resolution 2024-19 authorizing the surplus of the Amkus hydraulic rescue tools.

Motion passed with a unanimous vote.  
Ayes: Dahle, Lindley, Hollingsworth, Buche  
Noes: None Absent: Slaten

**6.7. District Revenue--SLP tax transfer proposal**  
Review, discuss and file report.

Motioned by Director Buche, seconded by Director Dahle to file report

**7. LABOR REPORTS**

**7.1. Local 2606**

Justin Conneau, the new President of the Local 2606, welcomed the members of the Board. He mentioned some of the biggest challenges in the last couple of months; the on boarding and start of the latest 11 new hires academy and the several special events in the District that put a burden on staffing. He encourages the Board to visit the stations. The local is looking forward to completing the MOU negotiations.

**7.2. Administration Unit**

Eric Ulwelling had nothing to report.

**8. CHIEF REPORT**

**8.1. EMS and Safety- Chief Reyes**

**8.2. Fire Prevention and Fleet- Chief Anderson**

**8.3. Training and US&R- Chief Linqvist**

**8.4. Operations- Chief Ulwelling**

**8.5. Human Resources- Human Resource Officer Arreguin**

**8.6. Finance- Finance Officer Renwick**

General updates provided by the Chief Officers & Human Resources on their responsibility areas. No action required.

**9. FUTURE AGENDA ITEMS**

There are no future agenda items.

**10. ADJOURNMENT**

Motioned by Director Buche, seconded by Director Lindley to adjourn the meeting at 5:24pm.

Motion passed with a unanimous vote.  
Ayes: Dahle, Lindley, Hollingsworth, Buche  
Noes: None Absent: Slaten

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Aimee Dahle, President

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Jim Slaten, Secretary